

Central Intelligence Agency



Washington, D.C. 20505

27 September 1984

Ms. Barbara Ennis, Director  
Policy Development & Coordination Staff  
Department of State  
Washington, D.C. 20520

Dear Ms. Ennis:

Thank you for your memorandum of 21 September 1984, requesting access to certain CIA-originated material at the Lyndon B. Johnson Library for a team of State Department researchers who will be in Austin 14-19 October 1984. I shall enclose a copy of my letter to Dr. David Humphrey, Archivist at the Johnson Library, authorizing the access you requested for the following researchers from the Office of the Historian:

Charles Sampson  
Edward Keefer  
Suzanne E. Coffman  
Nancy Golden

Please note that the Department of State must certify directly to the Johnson Library all the clearances these team members expect to use. Once State has certified these clearances to the Johnson Library, Dr. Humphrey can arrange access to CIA-related files for each team member, up to the level of his or her clearances.

I shall enclose a copy of our "CIA Records Access Policy," to which you might wish to refer in making future requests. As this policy notes, we would be grateful if in future your initial request would briefly state the scope, period and purpose of the proposed research requiring access to CIA documents. Our policy also requires the presidential library to collect all notes and all copies made of documents from the researchers, and to send them directly to us here. We arrange for the responsible CIA components to review these documents and notes, to determine whether they can be released (at their existing classification level) to State's historians. As soon as this review is completed, we forward those documents released (noting any

that have had to be denied) to these researchers. As you know, our policy also requires another separate CIA review if any of the released material is later proposed for declassification or publication.

I shall send a copy of this letter, along with a copy of my letter to Dr. Humphrey, to Dr. Slany for his information.

Yours sincerely,

/s/ J. Kenneth McDonald

J. Kenneth McDonald  
Chief Historian

Enclosures